



**SPORTS AUTHORITY OF INDIA
(PERSONNEL DIVISION)**

**Head Office East Gate
J N Stadium, Lodhi Road,
New Delhi-110 003**

F. No: SAI/Pers/Misc./2024

Dated: 23.02.2024

Office Order No. 58/2024

It is hereby conveyed that the following channel for evaluation of Performance Appraisal, regarding extension of contract (within tenure clause of offer letter) and grant of annual increment, for contractual staff of Sports Science Cadre, shall be applicable with immediate effect:-

- i. The Regional Heads shall initiate and forward the Performance Appraisal Reports to Director, In-charge, NCSSR.
 - ii. The final evaluation of the performance reports recommended by Regional Heads shall be done by Director, In-charge, NCSSR and shall forward the same to Personnel Division for further necessary action.
 - iii. However, in case of difference of opinion between Director, In-charge NCSSR and Regional Heads, the matter shall be put up to Secretary, SAI for final decision.
2. This arrangement will come into force with immediate effect.
 3. This is issued with the approval of DG SAI.


23/02/2024

**(Dr S C Yadav)
Deputy Director (Pers.)**

To

Brig. (Dr.) Bibhu Kalyan Nayak
Director, In-charge, NCSSR

Copy to :-

1. CVO, SAI
2. DDG, SAI, HQ/Principal, LNCPE/Senior ED, RC Sonapat & RC Chandigarh
3. All Heads of Academic Institutions and Regional Centre
4. All Heads of Division in HQ, SAI
5. All Stadia Administrators
6. DD to DG, SAI
7. AD to Secy(SAI)
8. Official language Division - for Hindi version
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